


Policy		
Policy Name Fundraising		
No.1	Version 1.1	
Date 25-Oct-16	Reviewed led by Anthony Hockey	
Date Endorsed		

## Purpose

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### Rationale:

- Fundraising contributes to the school's ability to provide a diverse range of quality programs.

### Aims:

- To raise sufficient funds to achieve the educational goals of the school.

## Scope

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- St Paul's Catholic Primary School Nightcliff

## Definitions

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## Policy Statements

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- School Board may raise funds for school purposes by conducting local efforts or amusements.
- All fund raising events must have appropriate internal control mechanisms, and must have a specific purpose so that contributors understand the purpose of the activity.
- School Board will have a Parents and Friends Association sub-committee with a core responsibility of conducting fund raising activities such as the annual fete, and a Finance sub-committee which will have responsibilities including providing advice and recommendations to School Board in relation to voluntary contributions, sponsorships and donations.
- School Board will seek voluntary contributions from parents in accordance with Catholic Education Northern Territory requirements and expectations.

- School Board has the potential to hire school facilities to outside bodies when the facilities are not required for school purposes and also have the responsibility to establish the terms and conditions of use. Such agreements may have insurance implications.
- Any fund-raising directly related to the leasing of promotional space on fences, buildings or land is subject to approval prior to entering into any agreements.
- Appropriate partnerships will be sought from industry and commerce so long as they benefit the school, have educational value, and do not involve associations with undesirable products, services or companies such as alcohol or tobacco products.
- All fundraising activities will be identified as such, and will only involve voluntary participation.
- All profits (and losses) associated with fundraising activities will be reported to the wider community.
- All transactions related to fundraising activities will be reported to School Board.

## **Supporting Documents and Processes**

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### **Review Date**

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- This policy will be reviewed regularly as part of the school's three-year review cycle.

### **References**

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### **Revision Record**

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Date	Version	Revision Description
13/5/16	1.1	No Major changes